

**DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee**

SECOM - D - 002

2 January 1980

MEMORANDUM FOR: Director of Security

ATTENTION: Chief, Administrative Staff

FROM: Executive Secretary

SUBJECT: - Amendment to Contract

1. As previously discussed, it is our intent to utilize the services of [] upon his completion of the survey of the Federal Protective Service at the Agency. [] advises me his final report will be submitted no later than 11 January 1980 unless additional coverage is requested.

2. [REDACTED] current contract, copy attached, is effective 15 October 1979, and valid through 14 October 1980. It is requested that you approve an additional duty under said contract which would be duty (d), paragraph 1. The proposed additional duty:

d. to provide a comprehensive proposal for uniform physical security standards which would take into consideration and afford due regard to positions of departments and agencies represented on the DCI's Security Committee. Standards proposed should reflect and recognize improvements in changes to, and state of

the art security hardware. This proposal should be presented as an update to the 1973 USIB Uniform Physical Security Standards.

[redacted] STATINTL

Attachment

APPROVED:

Director of Security

Date

Distribution:

Orig - C/OS/AS w/att
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STATINTL

SECOM [redacted] fh (1/2/80)

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STATINTL

[Redacted]

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 25 July 1973. Effective herein said contract is hereby terminated by mutual consent of the parties thereto, and in lieu thereof the following is substituted:

The United States Government, as represented by the Contracting Officer, hereby contracts with you as an Independent Contractor for the utilization of your services of a confidential nature under the following terms and conditions:

1. Services. You have agreed under the terms of this contract to perform the following tasks:

- a. To provide a comprehensive explicit description of the current deployment of the FPO Force at all CIA buildings in the Washington Area. Details concerning the number of personnel involved, hours worked, shifts, locations of posts, types and frequency of patrols, reliefs, and other pertinent facts concerning the deployment of this force should be included.
- b. To provide a detailed outline of your concept of an optimum FPO deployment; with particular emphasis on the Headquarters Building because of the complexity of the FPO Force assigned there. However, the other buildings should also be included in your report.
- c. To provide recommendations for a phased reduction of the FPO force (particularly the Headquarters Building), which would least impact on security and convenience. Your recommendations should cover a phased reduction through approximately three phases with a dollar amount assigned to each reduction phase.

2. Fee. In full consideration for your satisfactory performance of the tasks described above, as determined by a responsible government official, you will be paid a fee of \$125.00 per day when actually utilized, but not to exceed in cumulative payments a total of \$16,500 per contract year. Payments will be made as directed by you in writing in a manner acceptable to the Government. No taxes will be withheld from this amount, but it will be your responsibility to report such income under existing Federal, state and self-employment (Social Security) income tax laws and regulations.

3. Travel. You will be advanced or reimbursed funds for necessary expenses incurred in connection with such operational travel as may be directed or authorized by this organization. This may include per diem in lieu of subsistence in the course of such travel and while on temporary duty away from your usual place of residence. Payments and accounting for such expenses will be in substantial conformance with applicable regulations of this organization.

4. Repayment. It is recognized that your failure to account for or refund any monies advanced you hereunder shall entitle the Government to withhold the total amount of such indebtedness or any portion thereof from any monies due you under the terms of this contract in such manner as it deems appropriate.

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5. Execution of Documents. If, during your utilization hereunder, you assume the custody of Government funds or take title of record to property of any nature whatsoever and wherever situate, which property has in fact been purchased with monies of the U. S. Government, you hereby recognize and acknowledge the existence of a trust relationship, either, express or constructive, and you agree to execute whatever documents may be required by this organization to evidence this relationship.

6. Status. Your legal status under this agreement is that of an Independent Contractor. Nothing contained herein shall be construed as implying the creation of an employee-employer relationship.

7. Requirements. Requirements levied upon you by this organization hereunder are a part of this contract provided they are not inconsistent with the terms hereof.

8. Secrecy. By virtue of this contract, you will become privy to employees, associates, plans, programs, methods and other information of this organization, in particular, and the U. S. Intelligence Community, in general. As a specific condition of this contract, you agree to never divulge, publish, reveal, or otherwise compromise in any manner, any such classified information or information covering intelligence sources and methods so obtained in the course of this contract without the prior written approval of the Director or his authorized representative.

9. Unauthorized Commitments. No promises or commitments pertaining to rights, privileges or benefits other than those expressly stipulated in writing in this agreement or any amendment thereto shall be binding on the Government.

10. Term. This contract is effective as of 15 October 1979 and shall continue thereafter for a period of one (1) year unless sooner terminated either:

- (a) Upon fifteen (15) days' actual notice by either party hereto; or
- (b) Without prior notice by this organization in the event of a breach of this contract by your violation of the security provisions hereof or by your otherwise rendering yourself unavailable for acceptable service.

Termination or expiration of this agreement will not release you from the obligations set forth in paragraph eight (8) above and any security oath you may be required to take.

UNITED STATES GOVERNMENT
 _____ ILLEGIB
 BY _____
 Contracting Officer

ACCEPTED:

WITNESS:

APPROVED:

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